

Audit and Standards Committee

Thursday 1 February 2024 at 5.00 pm

Town Hall, Sheffield, S1 2HH

The Press and Public are Welcome to Attend

Membership

Councillors Mohammed Mahroof (Chair), Fran Belbin (Deputy Chair), Lewis Chinchen, Simon Clement-Jones, Bryan Lodge, Laura McClean and Henry Nottage.

Independent Co-opted Members

Alison Howard.

PUBLIC ACCESS TO THE MEETING

The Audit and Standards Committee oversees and assesses the Council's risk management, control and corporate governance arrangements and advises the Council on the adequacy and effectiveness of these arrangements. The Committee has delegated powers to approve the Council's Statement of Accounts and consider the Annual Letter from the External Auditor.

The Committee is also responsible for promoting high standards of conduct by Councillors and co-opted members.

A copy of the agenda and reports is available on the Council's website at <http://democracy.sheffield.gov.uk>. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday. You may not be allowed to see some reports because they contain confidential information.

Recording is allowed at meetings of the Committee under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

If you require any further information please contact Jay Bell in Democratic Services via email jay.bell@sheffield.gov.uk

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**AUDIT AND STANDARDS COMMITTEE AGENDA
1 FEBRUARY 2024**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of the Press and Public**
To identify items where resolutions may be moved to exclude the press and public.
- 4. Declarations of Interest** (Pages 5 - 8)
Members to declare any interests they have in the business to be considered at the meeting.
- 5. Minutes of Previous Meeting** (Pages 9 - 28)
To approve the minutes of the meeting of the Committee held on 19 October 2023 & 23 November 2023
- 6. Public Questions and Petitions**
To receive any questions or petitions from members of the public
- 7. Audit Recommendation Tracker Progress Report** (Pages 29 - 68)
Report of the Senior Finance Manager, Internal Audit
- 8. Annual Governance Statement** (Pages 69 - 96)
Report of the General Counsel
- 9. Work Programme** (Pages 97 - 106)
Report of the General Counsel
- 10. Strategic Risk Management** (Pages 107-120)
Report of the Director of Finance and Commercial Services
- 11. Dates of Future Meetings**
To note that the next meeting of the Committee will be held at 5.00 p.m. on 21 March 2024